

**UNIVERSITY OF VOCATIONAL TECHNOLOGY
INTERNATIONAL RESEARCH SYMPOSIUM -2023 (IRS2023-UoVT)**

Guidelines for Preparation of full papers

We are pleased to invite you to submit full papers based on original research for consideration at the International Research Symposium 2023 , University of Vocational Technology 2023 (IRS 2023-UoVT).

Conference Paper Preparation

- All papers should be written in English.
- Maximum length of a paper is limited to 6 printed A4 pages in IEEE Conference Proceedings format.
- A template MS Word file can be retrieved from <https://www.ieee.org/content/dam/ieee-org/ieee/web/org/conferences/conference-template-a4.docx>
- Papers in science, technology and engineering should use the IEEE citation/referencing style. An IEEE Citation Guideline can be retrieved from <https://ieeauthorcenter.ieee.org/wp-content/uploads/IEEE-Reference-Guide.pdf>
- Papers in social science and education may use the APA citation/referencing style. Information on APA citation and related resources can be accessed at <https://apastyle.apa.org/style-grammar-guidelines>
- Review process is Double-blind. Follow the following instructions in your first submission.
 - Do NOT include any authors' information such as name, affiliations, e-mail, etc. in the initial manuscript.
 - Do NOT include any grant information or personal acknowledgments in the initial manuscript.
 - All references including authors' previous work should be referred to as 3rd-persons' works.

- Details of authors should be included separately to the Authors section of the CMT submission page.
- Please note that the papers sent via email will not be considered for the review process.
- In addition, submit the Author Declaration Form along with the first submission of the full paper.
- Research work presented or published elsewhere will not be considered.
- Please note research papers that are not prepared according to the guidelines provided, or are submitted after the deadline, will not be considered for review.
- Key Documents of Interest: Full Research paper, Author Declaration Form
- All accepted and presented full papers will be published in a conference proceedings book with an ISSN number and made available for online access.

Conference Paper Submission

- All paper submissions are through the online Microsoft Conference Management Toolkit (CMT) system. The instructions for using the CMT can be found in: [How to submit an abstract on IRS-2023](#).
- Please note that 1st time users need to create a new CMT account. Please use your institutional e-mail address while registering. Authors are strongly encouraged to use the same institutional email in author information of the final Camera ready paper.
- While submitting a paper, select the most appropriate Track for your paper. The conference has five tracks.
- Manuscript submission should be in Adobe Portable Document Format (PDF) only. Once accepted, all Camera Ready papers should be in IEEE compliant format.
- Manuscripts that do not conform to the above formatting guidelines will not be considered.
- Authors are requested to carefully review their manuscripts for language and formatting.
- All submitted manuscripts will undergo a plagiarism check using the Turnitin tool with the acceptable similarity score set at 20%.
- Please contact the conference organizers if you have any questions regarding your submission or experience any issues while submitting your manuscript.